



OSHAWA NAVAL VETERANS' CLUB
 Affiliated with the Royal Canadian Naval Association
 320 Viola Avenue, Oshawa, Ontario, L1H 3A8
 Telephone: (905) 723-0871
 E-mail: oshawa.navy.club@hotmail.com
 Website: oshawanavyclub.ca
 Follow us on "X" @O_N_V_C and/or find us on Facebook and "Join" our group



GEORGE KIRTLEY HALL – RENTAL AGREEMENT

Name of Renter: _____ Member of the ONVC?: Y / N
 Today's date: _____ E-mail Address: _____
 Address: _____
 City: _____ Province: _____ Postal Code: _____
 Telephone home: _____ Business: _____
 Mobile: _____ How did you find us?: _____
 Nature of function: _____ Galley required? Y / N
 Number of guests expected: _____

DATE OF RENTAL: _____ Time rented: _____ AM / PM to _____ AM / PM
 Bar from: _____ AM / PM to _____ AM / PM

FEES

TOTALS

Rental charge: \$ plus HST \$..... Other \$ plus HST	\$
(includes bartender for 5 hours)	
Additional hours @ \$25.00 per hour plus HST \$3.25 per hour	\$
Damage deposit \$100.00	\$
Less Reservation Deposit (min. \$100.00 plus HST)	\$
 Balance outstanding TO BE PAID IN FULL 30 DAYS PRIOR TO EVENT	 \$

FOLLOWING YOUR FUNCTION, THE HALL MUST BE RETURNED TO IT'S ORIGINAL CONDITION. TABLES MUST
 BE RETURNED TO THEIR ORIGINAL POSITIONS. ALL TRASH MUST BE PLACED IN RECEPTALS AND ALL
 FOOD BROUGHT IN MUST BE REMOVED.

This document constitutes a legal agreement allowing the above name renter to use
 the herein designated premises and services at the afore specified rates at the above
 noted date and times from the Oshawa Naval Veterans' Club. The renter hereby agrees
 to the Terms and Conditions of the Agreement set forth above, and on page 2 of 2.

Receipt Nos. (1) (2) (3)

BEFORE SIGNING THIS AGREEMENT, RENTER MUST READ THE TERMS AND CONDITIONS ON PAGE 2 OF 2 OF THIS DOCUMENT

I have read and agree to all the terms and conditions herein

Signature of Renter: _____ Date: _____

☐ Has the page 3 of 3 "Disclosure" been completed and signed?

Signature of ONVC staff on duty: _____

WINE REQUIRMENTS: TYPE No. of bottles: @ \$
 per bottle \$ Plus corkage @ \$..... per bottle \$

SEPERATE CHEQUE OR CASH REQUIRED FOR WINE TOTAL \$

TERMS AND CONDITIONS

THERE WILL BE NO SMOKING AND/OR VAPING ANYWHERE ON THE PREMISES

1. The Oshawa Naval Veterans' Club will not be responsible for any personal injury, damage or the loss or theft of personal clothing, equipment, or any other items.
2. The renter agrees to pay for any and all damages incurred to furniture, memorabilia and premises. (A \$100.00 damage deposit is required prior to the event). If credit card number was provided, card may be billed for damages.
3. The renter agrees to indemnify the Oshawa Naval Veterans' Club for all costs and awards associated with any civil action resultant from actions of their guests, invited or otherwise.
4. The lessee is responsible for seeing that the premises are vacated no later than thirty (30) minutes of the legal closing time. For alarm purposes, all decorations must be removed from ceiling and walls the same night.
5. **No alcohol is to be sold or served to minors under any circumstances.**
6. No alcohol will be sold or served outside the agreed times.
7. **Absolutely NO alcohol other than that obtained from the Oshawa Naval Veterans' Club is allowed on the premises.**
8. **All alcohol is to be consumed on the premises and none taken outside. IMPORTANT NOTE: loss of damage deposit and/or immediate termination of function will occur if not compliant.**
9. At the time of signing this contract, a minimum deposit of \$100.00 plus HST is required to be paid to the Oshawa Naval Veterans' Club.
10. The balance of all monies owing including the \$100.00 plus HST damage deposit must be paid in full no later than thirty (30) days prior to the rental date.
11. Failure to comply with these terms and conditions may result in cancellation of this contract including the loss of services contracted for and the forfeiture of any monies paid.

CANCELLATION AND REFUND POLICY

12. Cancellation of an accepted rental Contract **must be made in writing** to the Hall Rental Chairman.
13. In the case of a cancellation prior to thirty days (30) in advance of the date of rental this deposit will be returned only if the Oshawa Naval Veterans' Club is able to re-rent the hall for that date. If the hall is not re-rented or the cancellation is made less than thirty days (30) before the rental date, the renter shall forfeit the deposit.

GALLEY POLICY

The galley must be **left in a clean and tidy condition**. If left untidy, ONVC staff will be used to tidy up and a deduction made from the damage deposit.

"God Bless Our King and Heaven Bless The Maple Leaf For Ever"

DISCLOSURE

In accordance with the Oshawa Naval Veterans' Club's Fire Alarm and Life Safety equipment, the use of open flamed candles, smoking or vaping in the building or near doorways is **strictly prohibited**. Failure to adhere to these rules may result in a \$2,000.00 fine to be incurred by the renter.

☐

As the renter, **I have read the above and accept the terms, conditions and disclosure** of this rental agreement.

Signature of renter _____

Signature of ONVC staff on duty _____